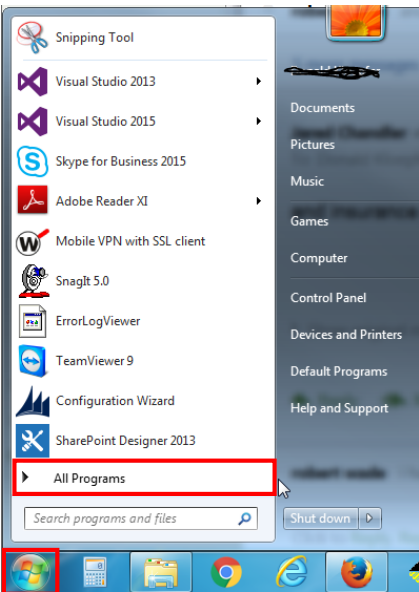


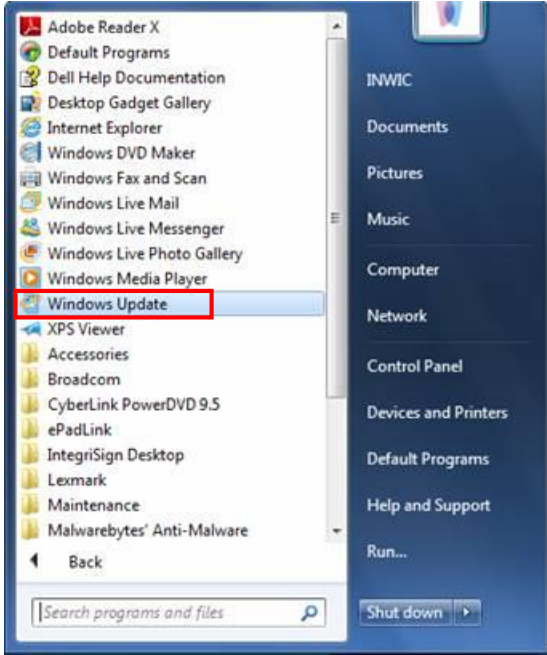
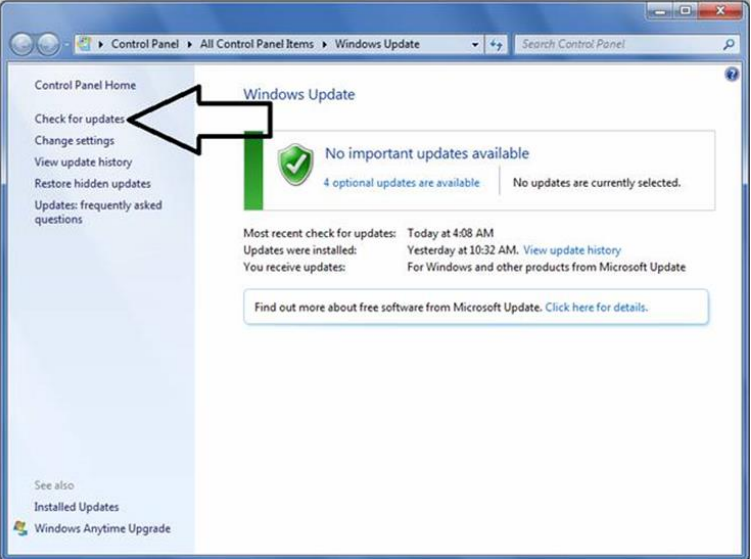
Check for Windows 7 Updates

Because Microsoft constantly issues updates for its Windows 7 operating system, it is necessary to verify that all updates that are available have been installed.

This Work Instruction will walk you through the process of searching for and automatically installing the latest updates to your system.

Task

Step	Action	Result
1.	Close any Internet browser window that you may have open and return to the desktop.	
2.	Click on the Start button, and then click on the All Programs button.	 <p>The screenshot shows the Windows 7 Start menu open. The 'All Programs' option is highlighted with a red rectangular box. The Start menu lists various installed applications such as Snipping Tool, Visual Studio 2013, Visual Studio 2015, Skype for Business 2015, Adobe Reader XI, Mobile VPN with SSL client, Snagit 5.0, ErrorLogViewer, TeamViewer 9, Configuration Wizard, and SharePoint Designer 2013. On the right side of the Start menu, there are links to Documents, Pictures, Music, Games, Computer, Control Panel, Devices and Printers, Default Programs, and Help and Support. At the bottom of the Start menu, there is a search bar labeled 'Search programs and files' and a 'Shut down' button. The Windows taskbar is visible at the bottom of the screen, showing icons for Internet Explorer, Google Chrome, and other applications.</p>

<p>3.</p> <p>Click on the Windows Update link in the menu list.</p> <p>The Windows Update screen is displayed.</p>	 <p>A screenshot of the Windows Start menu. The 'Windows Update' option is highlighted with a red rectangular box. Other visible options include Adobe Reader X, Default Programs, Dell Help Documentation, Desktop Gadget Gallery, Internet Explorer, Windows DVD Maker, Windows Fax and Scan, Windows Live Mail, Windows Live Messenger, Windows Live Photo Gallery, Windows Media Player, XPS Viewer, Accessories, Broadcom, CyberLink PowerDVD 9.5, ePadLink, IntegriSign Desktop, Lexmark, Maintenance, and Malwarebytes' Anti-Malware. On the right side of the menu, there are links to INWIC, Documents, Pictures, Music, Computer, Network, Control Panel, Devices and Printers, Default Programs, Help and Support, and Run... A search bar at the bottom says 'Search programs and files' and a 'Shut down' button is visible.</p>
<p>4.</p> <p>Click the Check for Updates option.</p>	 <p>A screenshot of the Windows Update Control Panel window. The title bar reads 'Control Panel > All Control Panel Items > Windows Update'. The main content area shows a green checkmark icon and the text 'No important updates available'. Below this, it says '4 optional updates are available' and 'No updates are currently selected.' The left sidebar contains links: 'Check for updates', 'Change settings', 'View update history', 'Restore hidden updates', and 'Updates: frequently asked questions'. A white arrow points from the 'Check for updates' link to the main content area. At the bottom, there is a 'See also' section with links for 'Installed Updates' and 'Windows Anytime Upgrade'. A search bar at the top right says 'Search Control Panel'.</p>

5.	Install any needed updates that are listed. Once the updates are installed, you may need to reboot the PC (you may delay rebooting until the end if you wish).	
Task completed.		

Summary